



Tamilnadu Medical Services Corporation Limited

(A Government of Tamilnadu Undertaking)



M.ARVIND, I.A.S.,
Managing Director

D.O letter no. 0231/ TNMSC/ENGG/2023 Dt. 27.10.2023

Dear Madam,

Sub: Guidelines to indenting departments to provide the technical specifications of medical equipment for procurement through TNMSC through tender process –reg.

Ref: 1. D.O letter ref. no. 0231/TNMSC/ENGG/2023 dt. 04.07.2023 from the Managing Director to Directorates.

2. Minutes of 169th Board meeting of TNMSC held on 29.09.2023

In the D.O letter 1st cited, the attention of the Directorates have been drawn by TNMSC on the mandatory requirement to be adopted by them while furnishing the technical specification for the medical equipment, the needs for prompt response by the technical specialists in furnishing the reply to the pre-bid queries, during the evaluation of the bids etc.,

Subsequently, in 169th Board meeting of TNMSC held on 29.09.2023, the subject was placed before Board for adaptation of certain guidelines by the indenting institutions and Directorates related to procurement of medical equipment by TNMSC through tender process.

The Board after detailed discussion passed the following resolution:-

"Resolved to authorize the Managing Director to formulate appropriate guidelines covering the following points to ensure more than one number of qualified bids in the tender:-

- a) A committee of experts should confirm that the technical specification furnished is generic in nature and will be met by atleast 2 or 3 reputed make and model in the market indicating the make and model specifically.*
- b) The technical specification should clearly identify the vital parameters and non-vital parameters (preferred) to enable the evaluators to decide*

on the substantial responsiveness of the models based on the compliance to vital parameters.

- c) The indent and specification shall be routed through the respective directorates and the directorate should also verify the above and with their specific recommendation on the above point, and forward it to TNMSC.*
- d) The Directorate may also consider verification of the point (a) above with another set of doctors if found necessary.*
- e) TNMSC will not entertain and will not start the process of tendering on any indent received without the certification as mentioned in (a) & (b) above.*
- f) TNMSC should also undertake such analysis prior to floating tenders or during pre-bid stage on the above aspects to ensure competition.*
- g) In case the intended equipment is of proprietary / monopoly in nature then that should be specifically recorded in the specification with adequate justification for procuring that equipment only. In such case TNMSC may adopt the procedures under 16(b) of the Tamil Nadu Transparency in Tenders Act for the procurement instead of open tender with the prior approval of the Board.*
- h) The panel of Doctors in each speciality shall be furnished by the Director of Medical Education to TNMSC to enable TNMSC to randomly select atleast two specialists for evaluation of the technical specification of the bids. TNMSC may constitute a committee of 3 specialists with 2 Doctors selected from the DME panel and 1 BME from TNMSC, such that the selection of Doctors will be guided by a Roster system. This will avoid over-dependence on a single Doctor and prevent prejudicial approach.*

Copy of the Board Minutes is enclosed.

I request that the above guidelines may be strictly adhered to while forwarding the indents for procurement of equipment and goods by TNMSC and also request you to inform all the Head of the institutions under your Directorate to follow the same.

with regard,

Yours Sincerely,

M. Arvind 30/10/23
(M. Arvind)

To,

Tmt. Shilpa Prabhakar Sathish, I.A.S
Mission Director
National Health Mission – TN
No.359, Anna Salai, DMS Annex Building,
Teynampet, Chennai – 600006

TAMILNADU MEDICAL SERVICES CORPORATION LIMITED,
EGMORE, CHENNAI – 600 008.

EXTRACTS OF MINUTES OF THE 169th MEETING OF THE BOARD OF DIRECTORS OF THE TAMILNADU MEDICAL SERVICES CORPORATION LIMITED HELD ON 29.09.2023 AT 4.30 P.M. AT THE CHAMBERS OF THE CHAIRMAN, TNMSC LTD., NO.417, PANTHEON ROAD, EGMORE, CHENNAI – 600 008.

169.28 To consider the proposal of adopting certain additional guidelines in procurement of medical equipment through tender process by TNMSC.

The Board took note of the points putforth in the Agenda notes on the subject and after detailed discussions concurred with it.

The Board after detailed discussions decided to pass the following resolutions:-

"Resolved to authorize the Managing Director to formulate appropriate guidelines covering the following points to ensure more than one number of qualified bids in the tender :-

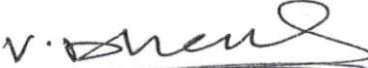
- a) A committee of experts should confirm that the technical specification furnished is generic in nature and will be met by at least 2 or 3 reputed make and model in the market indicating the make and model specifically.
- b) The technical specification should clearly identify the vital parameters and non vital parameters (preferred) to enable the evaluators to decide on the substantial responsiveness of the models based on the compliance to vital parameters.
- c) The indent and specification shall be routed through the respective directorates and the directorate should also verify the above and with their specific recommendation on the above point, and forward it to TNMSC.

- d) The Directorate may also consider verification of the point (a) above with another set of doctors if found necessary.
- e) TNMSC will not entertain and will not start the process of tendering on any indent received without the certification as mentioned in (a) & (b) above.
- f) TNMSC should also undertake such analysis prior to floating tenders or during pre-bid stage on the above aspects to ensure competition.
- g) In case the intended equipment is of proprietary / monopoly in nature then that should be specifically recorded in the specification with adequate justification for procuring that equipment only. In such case TNMSC may adopt the procedures under 16(b) of the Tamil Nadu Transparency in Tenders Act for the procurement instead of open tender with the prior approval of the Board.
- h) The panel of Doctors in each speciality shall be furnished by the Director of Medical Education to TNMSC to enable TNMSC to randomly select atleast two specialists for evaluation of the technical specification of the bids. TNMSC may constitute a committee of 3 specialists with 2 Doctors selected from the DME panel and 1 BME from TNMSC, such that the selection of Doctors will be guided by a Roster system. This will avoid over-dependence on a single Doctor and prevent prejudicial approach.

"Further resolved to authorize the Managing Director to seek a formal government order on the guidelines finalized on the above lines for strict compliance of all the indenting Institutions and Directorates".

Sd/-
Chairman

/True Copy/


Asst. Accounts Officer